### RPL Standard


### HLTINF004 – Manage the prevention and control of infection

### *This unit is clustered with HLTWHS004 Manage work health and safety and CHCLEG003 Manage legal and ethical compliance, as all units have the performance requirement of the development of policies and procedures for work environments.*

**How to complete this form:**

Complete all areas in **blue** on the following pages by providing information on your previous skills and qualifications using the information below as a guide.

**Unit Description:**

This unit of competency describes the skills and knowledge required to develop, implement and monitor infection prevention and control systems and procedures in work contexts where health and personal care services are provided. To gain RPL for this unit of competency the applicant must meet the following benchmarks along with providing evidence that their current level of knowledge and skills is relevant to all performance criteria, knowledge and **performance evidence**.

**The applicant must provide evidence of the following to gain RPL for this unit:**

* Applicants will have completed a similar unit within a health course where they have **designed and implemented** infection control policies and procedures within the work place and trained staff in the implementation of the PP’s

### Evidence of working within the industry through letters from employers outlining job role and duties

* The applicant must demonstrate knowledge of all Performance Criteria, Essential Knowledge and Skills

**Example Evidence:**

### Relevant transcript & certificate

### Evidence of the development and implementation of Policy and Procedures within a workplace (relevant to infection control policies and procedures regulation and guidelines Australian standards, government guidelines and manufacturer documentation)

**Evidence documents MUST include, but not limited to:**

* Evidence of development and implementation of Policy and Procedures for a health practice including:
* personal hygiene
* use of personal protective equipment
* handling and transport of potentially infectious material
* limitation of contamination
* cleaning and maintenance
* hazard identification and risk control

### Completion of ACFB e-learning quiz/oral questioning related to work within a fitness practice; If required this will be completed at a later stage.

### *Unit Evidence Description*



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| **Applicant Name** |  |  |  |



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| HLT42015 | Certificate IV in Massage Therapy | **HLTINF004**  | **Manage the prevention and control of infection** | **Office Use only** |
| HLT52015 | Diploma of Remedial Massage |
| **Type of Unit:** Core | **Prerequisite:** None | **Sufficient** | **F.E.R.** |
| **Elements / Performance Criteria** | **EVIDENCE***(Applicant; Explain in detail how your evidence relates to the required knowledge listed)* |  |  |
| **1.** **Establish framework for infection prevention and control** |
| 1.1 | Access and interpret legislation, regulations and codes of practice for infection prevention and control |  |  |  |
| 1.2 | Collate and evaluate information on workplace requirements for infection prevention and control |  |  |
| 1.3 | Evaluate current policies, systems and procedures for compliance and quality |  |  |
| 1.4 | Consult with relevant colleagues on infection prevention and control issues and requirements |  |  |
| 1.5 | Develop and document infection prevention and control systems and procedures, including record keeping and reporting systems |  |  |
| 1.6 | Define and allocate infection prevention and control responsibilities |  |  |
| **2. Establish procedures for hazard identification and risk control** |
| 2.1 | Establish hazard identification and risk assessment tools |  |  |  |
| 2.2 | Develop workplace processes for risk control |  |  |
| 2.3 | Ensure risk controls and hazard specific procedures are consistent with the hierarchy of control |  |  |
| 2.4 | Put in place incident reporting and investigation procedures |  |  |
| 2.5 | Document hazard identification and risk assessment systems and procedures |  |  |
| **3. Implement and monitor infection prevention and control practices** |
|  3.1 | Communicate infection prevention and control systems, procedures and responsibilities to relevant colleagues |  |  |  |
| 3.2 | Support implementation by facilitating resources and training |  |  |
| 3.3 | Monitor day to day effectiveness of infection prevention and control procedures and address issues of concern |  |  |
| **4.** **Evaluate infection prevention and control performance** |
| 4.1 | Assess infection prevention and control systems against compliance requirements |  |  |  |
| 4.2 | Review incidents as key sources of information |  |  |
| 4.3 | Seek feedback on systems and procedures from relevant colleagues |  |  |
| 4.4 | Identify and action improvements to systems and procedures |  |  |

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| **Knowledge Evidence** | **EVIDENCE** (please explain in detail how your evidence relates to each of the required knowledge listed) | **Office Use Only** |
|  | **Sufficient** | **F.E.R.** |
| Key features of infection prevention and control regulation and guidelines and compliance requirements:* Australian standards
* Government guidelines
* Manufacturer documentation
* Principles and processes of planning
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| Systems and procedures needed to meet compliance and quality requirements for infection prevention and controls:* Work processes and precautions
* Hazard identification and risk control
* Monitoring and evaluation
* Reporting processes and hierarchies
* Training requirements
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| Links between infection prevention and control systems and other management systems:* Work health and safety
* Work organisation
* Human resource management
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| For the specific work environment:* Ways the infections are spread
* Types of hazards and risks
* Control methods
* Sustainability considerations for development of infection prevention and control systems and procedures
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| **Performance Evidence** | **EVIDENCE** *(This evidence will be collected via documents outlined on first page)* | **Office Use Only** |
|  | **Sufficient** | **F.E.R.** |
| Developed compliant infection prevention and control systems and procedures for at least 1 work environment: |
| Accessed and analysed compliance and workplace information | *This evidence will be collected via submission of documentation requested on the first page.* |  |  |
| Developed and documented systems and procedures for:* Hazard identification and risk control
* Personal hygiene
* Use of personal protective equipment
* Handling and transport of potentially infectious material
* Limitation of contamination
* Cleaning and maintenance
 | *This evidence will be collected via submission of documentation requested on the first page.* |  |  |
| Communicated responsibilities to relevant people | *This evidence will be collected via submission of documentation requested on the first page.* |  |  |
| Monitored infection prevention and control systems and procedures for at least 1 work environment and responded to problems  | *This evidence will be collected via submission of documentation requested on the first page.* |  |  |

**Office Use Only**

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| **RPL Outcome** |
| **RPL Achieved** | Yes □ | No □ |
| **Further Evidence Required** | Yes □ | No □ |
| **Further Evidence *(list of required evidence)***  |
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| *RPL Assessor Name:*  | *Date:* |